

# **RECRUITMENT RULES**

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## GOVERNMENT OF PUDUCHERRY

## HOME DEPARTMENT

(G.O. Ms. No. 73, dated 28th October 2015)

## NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. 5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Home Department's notifications issued in G.O. Ms. No. 53, dated the 11th October 2000 published as Supplement to Gazette No. 44, dated 31st October 2000, G.O. Ms. No. 55, dated the 9th September 1986 published as Supplement to Gazette No. 48, dated the 2nd December 1986, G.O. Ms. No. 53, dated the 28th May 1982 published as Supplement to Gazette No. 23, dated the 8th June 1982 and in supersession of all other notifications issued in this behalf, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' posts in the Police Department, Government of Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Police Department Group 'C' posts Recruitment Rules, 2015.

(ii) They shall come into force on and from the date of their publication in the official gazette.

2. *Application.*— These rules shall apply for recruitment to the posts in the Police Department, Puducherry as specified in column (1) of the Schedule annexed hereto.

3. *Number of posts, their classification and Pay Band and Grade Pay / Scale of Pay.*— The number of the said posts, their classification and Scale of Pay attached thereto, shall be as specified in columns (2) to (4) of the said Schedules.

4. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedules.

5. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Saving.*— Nothing in these rules shall affect—

(a) the reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons, in accordance with the orders issued by the Government from time to time in this regard; and

(b) the promotions and appointments already made in accordance with the rules hereby superseded.

## SCHEDULE-I

**RECRUITMENT RULES FOR THE POST OF ASSISTANT SUB-INSPECTOR OF POLICE (CIPHER)**

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|---|---|
| 1. Name of the post   | : Assistant Sub-Inspector of Police (Cipher)  |
| 2. Number of posts  | : 3 (Three) [2015] Subject to variation dependent on work-load.   |
| 3. Classification   | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.  |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,800   |
| 5. Whether selection post or non-selection post   | : Non-selection   |
| 6. Age-limit for direct recruits  | : Not applicable  |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable  |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : Not applicable  |
| 9. Period of probation, if any  | : Not applicable  |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion failing which by deputation  |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/ deputation/absorption is to be made.                                    | <p><b>Promotion :</b> Head Radio Operator in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,400 with 5 years service in the grade rendered after appointment thereto on a regular basis who have passed Cipher Operator Grade-III examination conducted by Directorate of Coordination Police Wireless, New Delhi.</p> <p>(Head Radio Operators who have opted for promotion to this post shall only be considered for promotion)</p> <p><i>Note:</i> (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Deputation (ISTC) :** Officers under Central/State Governments/ Union Territories/Statutory/Autonomous Organisations/ Public Sector undertakings—

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,400; and

(b) Passed the Cipher Operator Grade-III examination conducted by the Directorate of Coordination Police Wireless, New Delhi.

*Note:* (1) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisations or departments of the Central/State/ Union Territory Governments shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation shall be "not exceeding 56 years" as on the closing date for receipt of applications.]

*Note:* (2) For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/ Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefits will extend only for the post or posts for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?  
 (1) Director/Inspector-General of Police .. Chairman  
 (2) Deputy Inspector-General of Police .. Member  
 (3) Senior Superintendent of Police (C&I) .. Member  
 (4) Senior Superintendent of Police (L&O) .. Member  
 (5) Senior Superintendent of Police (HQ) .. Member  
 (6) Superintendent of Police (HQ) .. Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

## SCHEDULE-II

### RECRUITMENT RULES FOR THE POST OF ASSISTANT SUB-INSPECTOR OF POLICE (STORE-KEEPER)

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|---|---|
| 1. Name of the post   | : Assistant Sub-Inspector of Police (Store-Keeper)  |
| 2. Number of posts  | : 1 (One) [2015] Subject to variation dependent on work-load.   |
| 3. Classification   | : General Central Services–Group ‘C’–Non-Gazetted–Non-Ministerial.  |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,800   |
| 5. Whether selection post or non-selection post   | : Non-selection   |
| 6. Age-limit for direct recruits  | : Not applicable  |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable  |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : Not applicable  |
| 9. Period of probation, if any  | : Not applicable  |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion failing which by deputation  |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/ deputation/absorption is to be made.                                    | : <b>Promotion :</b> Head Constable (Store-Keeper) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,400 with 5 years service in the grade rendered after appointment thereto on a regular basis. |

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Deputation :** Officers under Central/State Governments/ Union Territories—

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,400; and

(b) Possessing 2 years experience in handling stores.

*Note:* (1) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisations or departments of the Central/State/ Union Territory Governments shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation shall be "not exceeding 56 years" as on the closing date of receipt of applications.]

*Note:* (2) For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/

Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale, and where this benefits will extend only for the post or posts for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police . . Chairman  
 (2) Deputy Inspector-General of Police . . Member  
 (3) Senior Superintendent of Police (C&I) . . Member  
 (4) Senior Superintendent of Police (L&O) . . Member  
 (5) Senior Superintendent of Police (HQ) . . Member  
 (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

### SCHEDULE-III

#### RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (STORE-KEEPER)

- |   |  |
|---|--|
| 1. Name of the post   | : Head Constable (Store-Keeper)                                    |
| 2. Number of posts  | : 5 (Five) [2015] Subject to variation dependent on work-load.     |
| 3. Classification   | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400                    |
| 5. Whether selection post or non-selection post   | : Non-selection  |
| 6. Age-limit for direct recruits  | : Not applicable   |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable   |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable   |
| 9. Period of probation, if any  | : Not applicable   |

10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion failing which by deputation
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/deputation/absorption is to be made. : **Promotion :** Police Constable (Store-Keeper) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000 with 5 years service in the grade rendered after appointment thereto on a regular basis.

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Deputation :** Officers under Central/State Governments/ Union Territories—

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000; and

(b) Possessing experience in the up keeping, maintenance and distribution of Police Stores and maintenance of records relating to Police Stores.

*Note:* (1) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisations or departments of the Central/State/ Union Territory Governments shall ordinarily not exceed 3 years. The maximum age-limit for appointment by deputation shall be "not exceeding 56 years" as on the closing date of receipt of applications.]



*Note:* (2) For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/ Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefits will extend only for the post or posts for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police (C&I) . . Member
  - (4) Senior Superintendent of Police (L&O) . . Member
  - (5) Senior Superintendent of Police (HQ) . . Member
  - (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

#### SCHEDULE-IV

#### RECRUITMENT RULES FOR THE POST OF PHOTOGRAPHER

- 1. Name of the post : Photographer
- 2. Number of post : 1 (One) [2015] Subject to variation dependent on work-load.
- 3. Classification : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.
- 4. Pay Band and Grade Pay/Pay Scale : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,800
- 5. Whether selection post or non-selection post : Non-selection
- 6. Age-limit for direct recruits : Between 18 and 30 years (Relaxation of age as per rules in force).

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

*Note :* (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for : (i) Should have passed H.S.C. (+2) or its equivalent examination.  
direct recruits. (ii) Must produce certificate of having served for a period of not less than 3 years in a photographic firm of repute or having Trade Certificate in Photography issued by a Government recognised institute.  
(iii) Must be proficient in advanced photography/videography.
8. Whether age and educational qualifications : Not applicable  
prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits.
10. Method of recruitment, whether by direct : By promotion failing which by direct recruitment.  
recruitment or by promotion or by deputation/  
absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ : **Promotion :** Head Constable (Photographer) in Pay Band-1  
absorption, grades from which the promotion/ ₹ 5,200-20,200 with Grade Pay ₹ 2,400 with 5 years  
deputation/absorption is to be made. service in the grade rendered after appointment thereto on a regular basis.

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police . . Chairman  
 (2) Deputy Inspector-General of Police . . Member  
 (3) Senior Superintendent of Police (C&I) .. Member  
 (4) Senior Superintendent of Police (L&O) .. Member  
 (5) Senior Superintendent of Police (HQ) .. Member  
 (6) Superintendent of Police (HQ) .. Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making  
 recruitment.

#### SCHEDULE-V

#### RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (PHOTOGRAPHER)

- |   |   |
|---|---|
| 1. Name of the post   | : Head Constable (Photographer)   |
| 2. Number of post   | : 1 (One) [2015] Subject to variation dependent on work-load.   |
| 3. Classification   | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.  |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400   |
| 5. Whether selection post or non-selection post   | : Non-selection   |
| 6. Age-limit for direct recruits  | : Not applicable  |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable  |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : Not applicable  |
| 9. Period of probation, if any  | : Not applicable  |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion failing which by absorption  |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/ deputation/absorption is to be made.                                    | : <b>Promotion :</b> Police Constable (Photographer) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000 with 5 years service in the grade rendered after appointment thereto on a regular basis. |

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Absorption :** Head Constable from other Police units with experience in Photography.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police (C&I) . . Member
  - (4) Senior Superintendent of Police (L&O) . . Member
  - (5) Senior Superintendent of Police (HQ) . . Member
  - (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making  
 recruitment.

#### SCHEDULE-VI

#### RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (MECHANIC)

- |   |  |
|---|--|
| 1. Name of the post                             | : Head Constable (Mechanic)  |
| 2. Number of posts                              | : 3 (Three) [2015] Subject to variation dependent on work-load.    |
| 3. Classification                               | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale             | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400                    |
| 5. Whether selection post or non-selection post | : Non-selection  |

6. Age-limit for direct recruits : Between 18 and 25 years (Relaxation of age as per rules in force).
- Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.
- Note :* (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.
7. Educational and other qualifications required for direct recruits. : (i) Should have passed H.S.C. (+2) or its equivalent examination.
- (ii) ITI Certificate in the trade of Motor Mechanic.
- (iii) Three years experience in a reputed Automobile Workshop.
- (OR)
- Diploma in Automobile/Mechanical Engineering or its equivalent.
- Note:* The Direct Recruits should undergo three months Police basic Training at the Police Training School, Puducherry after selection.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion failing which by direct recruitment
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/ deputation/absorption is to be made. : **Promotion :** Police Constable (Helper) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000 with 5 years service with grade rendered after appointment thereto on a regular basis.
- Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- |   |             |
|---|-------------|
| (1) Director/Inspector-General of Police  | .. Chairman |
| (2) Deputy Inspector-General of Police    | .. Member   |
| (3) Senior Superintendent of Police (C&I) | .. Member   |
| (4) Senior Superintendent of Police (L&O) | .. Member   |
| (5) Senior Superintendent of Police (HQ)  | .. Member   |
| (6) Superintendent of Police (HQ)         | .. Member   |
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

#### SCHEDULE-VII

#### RECRUITMENT RULES FOR THE POST OF POLICE CONSTABLE (HELPER)

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|---|--|
| 1. Name of the post                             | : Police Constable (Helper)  |
| 2. Number of posts                              | : 3 (Three) [2015] Subject to variation dependent on work-load.      |
| 3. Classification                               | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.   |
| 4. Pay Band and Grade Pay/Pay Scale             | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,000                      |
| 5. Whether selection post or non-selection post | : Non-selection  |
| 6. Age-limit for direct recruits                | : Between 18 and 22 years (Relaxation of age as per rules in force). |

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

*Note :* (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for : (i) Should have passed H.S.C. (+2) or its equivalent direct recruits. examination.
- (ii) Three years experience as Helper (Electrical/ Mechanical) in a reputed automobile workshop with proficiency in manual works.
- (iii) Physical standards, Physical efficiency, Medical standards and written test as prescribed in the Annexure.
- Note : (1) The qualification regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Schedule Castes or Scheduled Tribes if at any stage of selection, Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.*
- Note : (2) The direct recruits should undergo three months Police Basic Training at the Police Training School, Puducherry after selection.*
8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct : By absorption failing which by direct recruitment recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ : Absorption from the willing Police Constable who have absorption, grades from which promotion/ completed the period of probation and possessing the deputation/absorption is to be made. qualifications prescribed for direct recruits.
12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of what is its composition? Puducherry comprising of—*
- (1) Director/Inspector-General of Police . . Chairman
- (2) Deputy Inspector-General of Police . . Member
- (3) Senior Superintendent of Police (C&I) . . Member
- (4) Senior Superintendent of Police (L&O) . . Member
- (5) Senior Superintendent of Police (HQ) . . Member
- (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable Service Commission is to be consulted in making recruitment.
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## SCHEDULE-VIII

## RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (ARTIST)

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- |   |   |
|---|---|
| 1. Name of the post   | : Head Constable (Artist)   |
| 2. Number of posts  | : 1 (One) [2015] Subject to variation dependent on work-load.   |
| 3. Classification   | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.  |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400   |
| 5. Whether selection post or non-selection post   | : Non-selection   |
| 6. Age-limit for direct recruits  | : Not applicable  |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable  |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : Not applicable  |
| 9. Period of probation, if any  | : Not applicable  |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion failing which by absorption  |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/deputation/absorption is to be made.                                     | : <b>Promotion :</b> Regular Police Constable (Artist) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000 with 5 years service in the grade rendered after appointment thereto on a regular basis. Possessing practical experience in drawing and painting especially in drawing sign boards, charts, VIP traffic plans and materials for plan exhibition. |

(Only those who have opted for promotion to the post shall be considered for promotion)

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.



*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Absorption :** Head Constable of other Police units possessing the practical experience prescribed for promotees.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police .. Chairman
  - (2) Deputy Inspector-General of Police .. Member
  - (3) Senior Superintendent of Police (C&I) .. Member
  - (4) Senior Superintendent of Police (L&O) .. Member
  - (5) Senior Superintendent of Police (HQ) .. Member
  - (6) Superintendent of Police (HQ) .. Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

#### SCHEDULE-IX

#### RECRUITMENT RULES FOR THE POST OF POLICE CONSTABLE (ELECTRICIAN)

- |   |  |
|---|--|
| 1. Name of the post                             | : Police Constable (Electrician)                                     |
| 2. Number of posts                              | : 3 (Three) [2015] Subject to variation dependent on work-load.      |
| 3. Classification                               | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.   |
| 4. Pay Band and Grade Pay/Pay Scale             | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,000                      |
| 5. Whether selection post or non-selection post | : Non-selection  |
| 6. Age-limit for direct recruits                | : Between 18 and 22 years (Relaxation of age as per rules in force). |

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

*Note :* (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for : (i) Should have passed H.S.C. (+2) or its equivalent direct recruits. examination.
- (ii) ITI Certificate in the trade of Electrician.
- (iii) Two years experience in electrical repairs of Automobiles.
- (iv) Physical standards, Physical efficiency, Medical standards and written test as prescribed in the Annexure.
- Note : (1) The direct recruits should undergo three months Police Basic Training at the Police Training School, Puducherry after selection.*
- Note : (2) The qualification regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Schedule Castes or Scheduled Tribes if at any stage of selection, Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.*
8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct : By absorption failing which by direct recruitment recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion /deputation/ : Absorption from the willing Police Constable who have absorption, grades from which promotion/ completed the period of probation and possessing the deputation/absorption is to be made. qualifications prescribed for direct recruits.
12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of what is its composition? Puducherry comprising of—*
- (1) Director/Inspector-General of Police . . Chairman
- (2) Deputy Inspector-General of Police . . Member
- (3) Senior Superintendent of Police (C&I) . . Member
- (4) Senior Superintendent of Police (L&O) . . Member
- (5) Senior Superintendent of Police (HQ) . . Member
- (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable Service Commission is to be consulted in making recruitment.
-

## SCHEDULE-X

## RECRUITMENT RULES FOR THE POST OF HEAD CONSTABLE (CARPENTER)

- 
- |   |  |
|---|--|
| 1. Name of the post   | : Head Constable (Carpenter)   |
| 2. Number of post   | : 1 (One) [2015] Subject to variation dependent on work-load.  |
| 3. Classification   | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.   |
| 4. Pay Band and Grade Pay/Pay Scale   | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400  |
| 5. Whether selection post or non-selection post   | : Non-selection  |
| 6. Age-limit for direct recruits  | : Not applicable   |
| 7. Educational and other qualifications required for direct recruits.   | : Not applicable   |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.   | : Not applicable   |
| 9. Period of probation, if any  | : Not applicable   |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion failing which by absorption   |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/deputation/absorption is to be made.                                     | <b>Promotion :</b> Police Constable (Carpenter) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 2,000 with 5 years service in the grade rendered after appointment thereto on a regular basis. |

*Note:* (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

*Note:* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the

Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

**Absorption :** Head Constable from other Police units with experience in carpentry.

12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of Puducherry comprising of—*  
 what is its composition?
- (1) Director/Inspector-General of Police . . Chairman
  - (2) Deputy Inspector-General of Police . . Member
  - (3) Senior Superintendent of Police (C&I) . . Member
  - (4) Senior Superintendent of Police (L&O) . . Member
  - (5) Senior Superintendent of Police (HQ) . . Member
  - (6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable  
 Service Commission is to be consulted in making recruitment.

#### SCHEDULE-XI

#### RECRUITMENT RULES FOR THE POST OF POLICE CONSTABLE (CARPENTER)

- |   |  |
|---|--|
| 1. Name of the post                             | : Police Constable (Carpenter)                                       |
| 2. Number of posts                              | : 2 (Two) [2015] Subject to variation dependent on work-load.        |
| 3. Classification                               | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.   |
| 4. Pay Band and Grade Pay/Pay Scale             | : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,000                      |
| 5. Whether selection post or non-selection post | : Non-selection  |
| 6. Age-limit for direct recruits                | : Between 18 and 22 years (Relaxation of age as per rules in force). |

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

*Note :* (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for : (i) A pass in H.S.C. (+2) or its equivalent examination.  
direct recruits. (ii) ITI Certificate in the trade of Carpenter.  
(iii) Two years experience in reputed Carpentry firm.  
(iv) Physical standards, Physical efficiency, Medical standards and written test as prescribed in the Annexure.
- Note : (1) The Direct recruits should undergo three months Police Basic Training at the Police Training School, Puducherry after selection.*
- Note : (2) The qualification regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Schedule Castes or Scheduled Tribes if at any stage of selection of Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.*
8. Whether age and educational qualifications : Not applicable  
prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct : By absorption failing which by direct recruitment  
recruitment or by promotion or by deputation/  
absorption and percentage of the vacancies to  
be filled by various methods.
11. In case of recruitment by promotion /deputation/ : Absorption from the willing Police Constable who have  
absorption, grades from which promotion/ completed the period of probation and possessing the  
deputation/absorption is to be made. qualifications prescribed for direct recruits.
12. If a Departmental Promotion Committee exists, : *Police Establishment Board constituted by Government of*  
what is its composition? *Puducherry comprising of—*
- (1) Director/Inspector-General of Police . . Chairman  
(2) Deputy Inspector-General of Police . . Member  
(3) Senior Superintendent of Police (C&I) . . Member  
(4) Senior Superintendent of Police (L&O) . . Member  
(5) Senior Superintendent of Police (HQ) . . Member  
(6) Superintendent of Police (HQ) . . Member
13. Circumstances in which the Union Public : Not applicable  
Service Commission is to be consulted in making  
recruitment.
-

## ANNEXURE – I

**PROCEDURE / STANDARDS FOR CONDUCTING PHYSICAL MEASUREMENT TEST,  
PHYSICAL EFFICIENCY TEST, WRITTEN TEST AND MEDICAL EXAMINATION FOR  
THE RECRUITMENT OF POLICE CONSTABLE (HELPER) (MEN) IN PUDUCHERRY POLICE**

1. *Physical measurements:*

**Physical standards :** Eligibility conditions.

Height : Not less than 165 cms.

Chest : 81-86 cms. with minimum expansion of 5 cms.

(i) Physical measurements as prescribed in the eligibility conditions of the candidates will be done by the experts from the Education Department under the overall supervision of the Senior Superintendent of Police (Traffic), Puducherry.

(ii) Entries regarding physical measurements would be made as per TRP (Transparency Recruitment Procedure) laid down by BPR&D, Government of India.

2. *Written test :*

(i) All candidates who qualify the physical standards test shall undergo a written test. The test will be of 2 hours duration with maximum of 100 questions of 100 marks questions. The questions will be of objective type and of S.S.L.C. standard and include questions of General Knowledge (30 marks), Reasoning and Numerical Ability (10 marks) and knowledge in the trade of Electrical/Mechanical of Automobiles (60 marks).

(ii) The written test will be in English and regional languages (*i.e.,*) for candidates from Puducherry and Karaikal in Tamil, for Mahe in Malayalam and for Yanam in Telugu.

3. *Competency Test :*

The candidates who clear the Physical Standard Test and Written Test will be called for the competency test. ITI Certificate in the trade of Electrician/Mechanical with two years experience certificate of all the candidates who qualify will be verified and only those candidates whose certificates are found genuine will be allowed to appear in the competency test. In case any certificate is found fake/forged, the candidature of that candidate will be cancelled straightaway and will also attract legal action.

The competency test will only be for qualifying purpose. The test will be conducted for 100 marks and minimum pass mark will be 40 marks. The test will include:—

(a) Identification of electrical/mechanic tools, wires and cables used in automobiles with the knowledge of handling (25 Marks)

(b) Types of oils used in automobiles and measuring oil levels (25 Marks).

(c) Changing of wheels (25 Marks)

(d) Identification of spare parts in automobiles (25 Marks) conducted by a Committee constituted with the following officials:

(1) Senior Superintendent of Police (C&I)

(2) Superintendent of Police (MT)

(3) Superintendent of Police (HQ)

(4) Motor Vehicle Inspector/Technically skilled persons from Transport Department, Puducherry.

The assessment report of the Committee will be submitted to the PEB for further examination.

#### 4. *Appeal:*

The appeal made by any candidate on the same day of the Physical Measurement Competency Test will be examined and the decision of the Senior Superintendent of Police nominated by Inspector-General of Police in respect of the appeal shall be the final.

#### 5. *Medical examination :*

The candidates who pass the written test shall be medically examined by Specialists in Government General Hospital, Puducherry and finally certified by the Assistant Director (RMO) under the supervision of Medical Superintendent, Government General Hospital, Puducherry.

#### MEDICAL STANDARDS TO BE MET

- |     |                      |   |   |
|-----|----------------------|---|---|
| (a) | Eyesight             | : | <b>Distant vision—</b><br>I. Normal - Both eyes should be 6/6<br>OR<br>(1) Better eye with correction 6/6<br><br><b>Near vision—</b><br>(2) Normal - Both eyes should be JJ<br>(3) Free from colour blindness |
| (b) | Hearing              | : | Free from any disability  |
| (c) | Defects or deformity | : | Free from any defect or deformity of limbs.   |
| (d) | Disease              | : | Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Police Constable (Helper), in the Police Department, Puducherry.                         |
| (e) | Other                | : | Should not be flat-footed or suffering from knocked knees and bow legs.   |

#### 6. *Procedure :*

- (1) The testing procedure, time and venue would be decided and subject to change by the Committee.
- (2) Standardised digital height/weight devices with digital display monitors would be used for measuring height/weight.
- (3) CCTV technology to videograph the various stages of recruitment would be used.
- (4) Optical Mark Recognition (OMR)/Optical Character Recognition (OCR) technology would be used for all application forms as well as for all examinations.
- (5) Biometric devices would be used to eliminate duplication and impersonation.
- (6) e-Recruitment application software for entire process from application to final merit list generation would be used to facilitate accuracy, minimise cumbersome manual documentation and negate tampering.
- (7) Bar code reader would be used to scan admit cards.
- (8) The Physical measurements, Written test, Competency test and Medical examination will be conducted at Puducherry.
- (9) The candidate should be informed about his eligibility/status at all stages and issue of rejection slips stage-wise.

7. *Final list of selected candidates :*

Final select list will be declared after completion of all the tests. The result of successful candidates will be hosted on the Government/Departmental website.

8. *Training :*

The selected candidates shall undergo basic training at Police Training School, Puducherry for a period of 3 months as per the syllabus decided by this Department.

(By order of the Lieutenant-Governor)

**P. RAJALAKSHMI,**  
Under Secretary to Government.

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ANNEXURE – II

**PROCEDURE / STANDARDS FOR CONDUCTING PHYSICAL MEASUREMENT TEST,  
PHYSICAL EFFICIENCY TEST, WRITTEN TEST AND MEDICAL EXAMINATION FOR  
THE RECRUITMENT OF POLICE CONSTABLE (ELECTRICIAN) (MEN) IN PUDUCHERRY POLICE**

1. *Physical measurements:*

**Physical standards :** Eligibility conditions.

Height : Not less than 165 cms.

Chest : 81-86 cms. with minimum expansion of 5 cms.

(i) Physical measurements as prescribed in the eligibility conditions of the candidates will be done by the experts from the Education Department under the overall supervision of the Senior Superintendent of Police (Traffic), Puducherry.

(ii) Entries regarding physical measurements would be made as per TRP (Transparency Recruitment Procedure) laid down by BPR&D, Government of India.

2. *Written test :*

(i) All candidates who qualify the physical standards test shall undergo a written test. The test will be of 2 hours duration with maximum of 100 questions of 100 marks questions. The questions will be of objective type and of S.S.L.C. standard and include questions of General Knowledge (30 marks), Reasoning and Numerical Ability (10 marks) and knowledge in repairs of automobiles (60 marks).

(ii) The written test will be in English and regional languages (*i.e.,*) for candidates from Puducherry and Karaikal in Tamil, for Mahe in Malayalam and for Yanam in Telugu.

3. *Competency Test :*

The candidates who clear the Physical Standard Test and Written Test will be called for the competency test. ITI Certificate in the trade of Electrician with two years experience certificate of all the candidates who qualify will be verified and only those candidates whose certificates are found genuine will be allowed to appear in the Competency Test. In case any certificate is found fake/forged, the candidature of that candidate will be cancelled straightaway and will also attract legal action.



The competency test will only be for qualifying purpose. The test will be conducted for 100 marks and minimum pass mark will be 40 marks. The test will include:—

- (a) Identification of electrical tools and equipment with the knowledge of handling (25 Marks)
- (b) Types of wires and cables used in generator with the knowledge of wiring (25 Marks).
- (c) Finding cable fault in generator (25 Marks)
- (d) Knowledge about lighting circuit/charging circuit/alternator (25 Marks) conducted by a Committee constituted with the following officials:
  - (1) Senior Superintendent of Police (C&I).
  - (2) Superintendent of Police (MT).
  - (3) Superintendent of Police (HQ).
  - (4) Assistant Engineer, Electricity Department, Puducherry.

The assessment report of the Committee will be submitted to the PEB for further examination.

#### 4. *Appeal:*

The appeal made by any candidate on the same day of the Physical Measurement Competency Test will be examined and the decision of the Senior Superintendent of Police nominates by Inspector-General of Police in respect of the appeal shall be the final.

#### 5. *Medical examination :*

The candidates who pass the written test shall be medically examined by Specialists in Government General Hospital, Puducherry and finally certified by the Assistant Director (RMO) under the supervision of Medical Superintendent, Government General Hospital, Puducherry.

#### MEDICAL STANDARDS TO BE MET

- |     |                      |   |   |
|-----|----------------------|---|---|
| (a) | Eyesight             | : | <b>Distant vision—</b><br>I. Normal - Both eyes should be 6/6<br><div style="text-align: center;">OR</div> (1) Better eye with correction 6/6<br><b>Near vision—</b><br>(2) Normal - Both eyes should be JJ<br>(3) Free from colour blindness |
| (b) | Hearing              | : | Free from any disability  |
| (c) | Defects or deformity | : | Free from any defect or deformity of limbs.   |
| (d) | Disease              | : | Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Police Constable (Electrician), in the Police Department, Puducherry.  |
| (e) | Other                | : | Should not be flat-footed or suffering from knocked knees and bow legs.   |

6. *Procedure :*

- (1) The testing procedure, time and venue would be decided and subject to change by the Committee.
- (2) Standardised digital height/weight devices with digital display monitors would be used for measuring height/weight.
- (3) CCTV technology to videograph the various stages of recruitment would be used.
- (4) Optical Mask Recognition (OMR)/Optical Character Recognition (OCR) technology would be used for all application forms as well as for all examinations.
- (5) Biometric devices would be used to eliminate duplication and impersonation.
- (6) e-Recruitment application software for entire process from application to final merit list generation would be used to facilitate accuracy, minimise cumbersome manual documentation and negate tampering.
- (7) Bar code reader would be used to scan admit cards.
- (8) The Physical measurement, Written test, Competency test and Medical examination will be conducted at Puducherry.
- (9) The candidate should be informed about his eligibility/status at all stages and issue of rejection slips stage-wise.

7. *Final list of selected candidates :*

Final select list will be declared after completion of all the tests. The result of successful candidates will be hosted on the Government/Departmental website.

8. *Training :*

The selected candidates shall undergo basic training at Police Training School, Puducherry for a period of 3 months as per the syllabus decided by this Department.

(By order of the Lieutenant-Governor)

**P. RAJALAKSHMI,**  
Under Secretary to Government.

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ANNEXURE – III

**PROCEDURE / STANDARDS FOR CONDUCTING PHYSICAL MEASUREMENT TEST, PHYSICAL EFFICIENCY TEST, WRITTEN TEST AND MEDICAL EXAMINATION FOR THE RECRUITMENT OF POLICE CONSTABLE (CARPENTER) (MEN) IN PUDUCHERRY POLICE**

1. *Physical measurements:*

**Physical standards :** Eligibility conditions.

Height : Not less than 165 cms.

Chest : 81-86 cms. with minimum expansion of 5 cms.

(i) Physical measurements as prescribed in the eligibility conditions of the candidates will be done by the experts from the Education Department under the overall supervision of the Senior Superintendent of Police (Traffic), Puducherry.

(ii) Entries regarding physical measurements would be made as per TRP (Transparency Recruitment Procedure) laid down by BPR&D, Government of India.

## 2. *Written test :*

(i) All candidates who qualify the physical standards test shall undergo a written test. The test will be of 2 hours duration with maximum of 100 questions of 100 marks questions. The questions will be of objective type and of S.S.L.C. standard and include questions of General Knowledge (30 marks), Reasoning and Numerical Ability (10 marks) and knowledge of carpentry (60 marks).

(ii) The written test will be in English and regional languages (*i.e.,*) for candidates from Puducherry and Karaikal in Tamil, for Mahe in Malayalam and for Yanam in Telugu.

## 3. *Competency Test :*

The candidates who clear the Physical Standard Test and Written Test will be called for the competency test. ITI Certificate in Carpentry with two years experience certificate of all the candidates who qualify will be verified and only those candidates whose certificates are found genuine will be allowed to appear in the competency test. In case any certificate is found fake/forged, the candidature of that candidate will be cancelled straightaway and will also attract legal action.

The Competency Test will only be for qualifying purpose. The test will be conducted for 100 marks and minimum pass mark will be 40 marks. The test will include:—

- (a) Identification of carpentry tools, machineries and timber with the Knowledge of handling (25 Marks)
- (b) Types of carpentry joints and adhesives (25 Marks).
- (c) Knowledge about artificial timber like plywood, hard board, block-board, etc. and knowledge about making simple furniture (25 Marks).

(d) Identification of timber, seasoning of timer and timber defect (25 Marks) conducted by a Committee constituted with the following officials:

- (1) Senior Superintendent of Police (C&I).
- (2) Superintendent of Police (MT).
- (3) Superintendent of Police (HQ).
- (4) Instructor/Technically skilled person from ITI, Mettupalayam, Puducherry.

The assessment report of the Committee will be submitted to the PEB for further examination.

## 4. *Appeal:*

The appeal made by any candidate on the same day of the Physical Measurement/Competency Test will be examined and the decision of the Senior Superintendent of Police nominated by Inspector-General of Police in respect of the appeal shall be the final.

## 5. *Medical examination :*

The candidates who pass the written test shall be medically examined by Specialists in Government General Hospital, Puducherry and finally certified by the Assistant Director (RMO) under the supervision of Medical Superintendent, Government General Hospital, Puducherry.

### MEDICAL STANDARDS TO BE MET

- |              |   |  |
|--------------|---|--|
| (a) Eyesight | : | <b>Distant vision—</b><br>I. Normal - Both eyes should be 6/6<br><b>OR</b><br>(1) Better eye with correction 6/6<br><br><b>Near vision—</b><br>(2) Normal - Both eyes should be JJ<br>(3) Free from colour blindness |
|--------------|---|--|

- |     |                      |   |  |
|-----|----------------------|---|--|
| (b) | Hearing              | : | Free from any disability   |
| (c) | Defects or deformity | : | Free from any defect or deformity of limbs.  |
| (d) | Disease              | : | Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Police Constable (Carpenter), in the Police Department, Puducherry. |
| (e) | Other                | : | Should not be flat-footed or suffering from knocked knees and bow legs.  |

**6. Procedure :**

- (1) The testing procedure, time and venue would be decided and subject to change by the Committee.
- (2) Standardised digital height/weight devices with digital display monitors would be used for measuring height/weight.
- (3) CCTV technology to videograph the various stages of recruitment would be used.
- (4) Optical Mark Recognition (OMR)/Optical Character Recognition (OCR) technology would be used for all application forms as well as for all examinations.
- (5) Biometric devices would be used to eliminate duplication and impersonation.
- (6) 'e' Recruitment application software for entire process from application to final merit list generation would be used to facilitate accuracy, minimise cumbersome manual documentation and negate tampering.
- (7) Bar code reader would be used to scan admit cards.
- (8) The Physical measurement, Written test, Competency test and Medical examination will be conducted at Puducherry.
- (9) The candidate should be informed about his eligibility/status at all stages and issue of rejection slips stage-wise.

**7. Final list of selected candidates :**

Final select list will be declared after completion of all the tests. The result of successful candidates will be hosted on the Government/Departmental website.

**8. Training :**

The selected candidates shall undergo basic training at Police Training School, Puducherry for a period of 3 months as per the syllabus decided by this Department.

(By order of the Lieutenant-Governor)

**P. RAJALAKSHMI,**  
Under Secretary to Government.